

**Thursday, January 19, 2012  
1:00 p.m. – 3:00 p.m.  
Meeting by Webex  
Draft Minutes**

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**Goals and Anticipated Outcomes:**

1. Introduce and discuss New Business
2. Subcommittee reports and action items
3. New business and member updates
4. Choose date for face-to-face meeting at USP

**Council members present:**

Manisha Shah (NPSF), Chair  
Frank Federico (IHI), Vice-Chair  
Shawn Becker (USP), Secretary  
N. Lee Rucker (AARP)  
James Burris (AGS)  
Barry Dickinson (AMA)  
James Owens (APA)  
Ann Gaffey (ASHRM)  
Tom Clark (ASCP)  
Bona Benjamin (ASHP)  
Donald Martin (APSF)  
Capt. Carol Holquist (FDA)  
Deborah Myers (DOD)

Rita L. Brueckner (VA)  
Michael Gaunt (ISMP)  
Crystal A. Riley (TJC)  
Nancy Kupka (TJC)  
Elizabeth (Scotti) Russell (NABP)  
Tara Modisett (NASPA)  
Deborah Davidson (NCPIE)  
Wendy Nickel (SHM)  
Donna Bohannon (USP)  
Diane Cousins  
Rita Munley Gallagher  
Deborah Nadzam

**Organizations not represented:**

American Academy of Physicians Assistants  
American College of Physicians Foundation  
American Hospital Association  
American Nurses Association  
Generic Pharmaceutical Manufacturers Association  
National Council of State Boards of Nursing  
Pharmaceutical Research and Manufacturers of America

**Observers:**

Donna Goldberg (USP)

1. Opening, Procedural, and Administrative Matters — Manisha Shah
  - Ms. Shah called the meeting to order at 1:00 p.m.
  - Ms. Modisett moved and it was seconded to approve the Minutes from the October 27<sup>th</sup> meeting; the motion passed unanimously.
  - Mr. Owens moved and it was seconded to approve the January 19<sup>th</sup> meeting agenda; the motion passed unanimously.
  - Ms. Shah and Mr. Federico presented the goals for the next two years: increasing the Council's visibility and advancing efforts to improve medication safety by encouraging adoption of the NCC MERP Taxonomy. Goals proposed in a 2009 survey of members were reviewed and methods to identify priority goals established.

**2. Secretariat's Report — Shawn Becker**

- Ms. Becker reported on member renewals and said she would follow-up with some who needed reminders.

**3. Subcommittee Reports**

**Criminalization Statement – Scotti Russell**

Ms. Russell presented the finalized *Criminalization Statement*. The Council agreed that the revisions did not change the intent. Ms. Russell moved that the revised statement replace the current version on the NCC-MERP website. Motion was seconded and the vote passed, with two abstentions. Both the Department of Defense and the Department of Veterans Affairs abstained.

**Quick Refill Promise Ads – Michael Gaunt**

Dr. Gaunt reported on the "Quick Refill Statement," which he said still needs work and he will continue to collect data. He will wait for results from the ISMP survey on same topic, due late February 2012.

**Medication Measurement and PQA – Frank Federico**

Mr. Federico reported that several members of the Council will be participating in a Technical Expert Panel on medication safety measures sponsored by CMS. Participants will provide feedback during the next meeting.

**4. New Business**

**Partnership for Patients (P4P) – Frank Federico**

The Council discussed how to support the Partnership for Patients. It was agreed to offer NCC MERP website content to the P4P content developers.

**Joint Commission work with NCC-MERP – Nancy Kupka**

The Joint Commission is preparing to re-survey the use of medication name suffixes. Ms. Kupka said a number of recommendations have been developed to minimize opportunities for errors associated with a mix-up of drug name suffixes. The Council agreed to support the survey; interested members should contact Ms. Kupka at [nkupka@jointcommission.org](mailto:nkupka@jointcommission.org)

**5. Member Updates and Requests**

A Council member informed members that CDC has developed a program to protect children from accidental overdoses. Information is available on the following website: [www.upandaway.org](http://www.upandaway.org). There is also an alert describing the harm that can result from the re-use of insulin pens. This is part of a larger discussion on the re-use of single dose vials.

**6. Next Steps and Next Meeting Date**

The next NCC-MERP meeting is by webex on Wednesday, April 25 from 1:00pm – 3:00pm EDT. By a vocal majority, the Council chose July 12, 2012 from 10:00am – 4:00pm EDT, for the date and time of the upcoming face-to-face meeting at USP.

Meeting adjourned at 3:00 p.m.