Attendees:
Matthew Grissinger (ISMP), Chair; Deborah Pasko (ASHP), Vice Chair; Shawn Becker (USP), Secretariat; Leigh Purvis (AARP); James Burris (AGS); Amy Cadwallader (AMA); Sharon Morgan (ANA); Ryan Burke (APhA); Bob Feroli (MSOS); Ann Gaffey (ASHRM); Joan Enstam Baird (ASCP); Ashok Ramalingam (Department of Defense); Rita Brueckner (Department of Veterans Affairs); Lubna Merchant (FDA); Tara Modisett (NASPA); Elizabeth Scotti Russell (NABP); Deborah Davidson (NCPIE); Rita Munley Gallagher; Chrissie Blackburn; Deborah Melnyk

USP Observers: Abbey Ammerman; Donna Bohannon

Opening, Procedural, and Administrative Matters

Dr. Matthew Grissinger called the meeting to order at 11:00 a.m. and welcomed everybody to the call. Ms. Ammerman called roll and acknowledged a quorum. The summary of the previous meeting was reviewed and approved unanimously. Dr. Grissinger reviewed the agenda for the meeting and asked for approval of the agenda. The agenda was approved unanimously.

Secretariat’s Report

Ms. Becker explained that The American College of Clinical Pharmacology (ACCP) was now a member of the council. Dr. James Burris provided background on the organization. Ms. Davidson explained that NCPIE will be joining needymeds and will be working with them to consider membership with the council.

Ms. Becker noted that she received a request to include information about NCC MERP in a new book about pharmacology for nurses. She explained that the authors wanted to use the definition of medication error and the council’s mission. It was noted that these types of requests come infrequently and they are usually run by the USP legal department for review.

Ms. Becker reviewed the mission of the advisory committee and identified the members. It was agreed that staggered membership would be helpful but no changes were needed at this time.

Ms. Bohannon noted that the NCC MERP website had more than 100,000 hits since January. Most often, visitors looked for the member organizations and the definition of medication errors. Traffic comes primarily from the US. The index and the taxonomy are still the most popular
downloads. A council member asked if there was data from previous years to compare traffic patterns. Ms. Bohannon will request that for our next meeting.

**Cycle and Methodology for Reviewing NCC MERP Recommendations and Statements**

Mr. Grissinger highlighted some of the changes that were made to the Patient Weights statement. It was suggested that the statement be sent around for electronic review and approval. It was noted that all statements include a disclaimer indicating that Actions/Decisions are those of the Council as a whole and may not reflect the views/positions of individual member organizations. It was noted that once statements and recommendations are posted, we encourage member organizations to publicize them as appropriate.

Because Dr. Ferroli was unable to attend, the discussion of the polypharmacy statement will be postponed. Council members discussed the possibility of drafting a statement on utilizing metric only. Dr. Grissinger thanked Ms. Morgan for her work on the draft Drug Shortages statement and noted that he was currently reviewing it. Council members discussed the possibility of bringing in someone from FDA to discuss shortages.

Action Item: Invite Val Jensen or appropriate representative to present at the face-to-face meeting.

**NCC MERP Taxonomy**

It was noted that the workgroup has held a few calls and is considering what will be most helpful moving forward. It was emphasized that it still plays an important role, but there might be other ways to utilize. It was suggested that a survey to gauge how it is utilized might be helpful. ASHRM and the advisory committee will work on developing a survey to be distributed.

**New Business**

Ms. Cousins announced that AHRQ will be accepting submissions for its community pharmacy database to assess strengths and areas for improvement.

Ms. Becker noted that USP’s nonsterile compounding chapter is out for public comment and the sterile compounding chapter would be available in July. She encouraged council members to review and comment.

Ms. Pasko noted that ASHP is looking into the possibility of creating student resources on nonsterile compounding so they come out of school with appropriate knowledge.

**Closing**

Ms. Ammerman announced that the next meeting would take place at the USP headquarters in Rockville Maryland on October 9, 2018. The chair thanked Council members and adjourned the meeting at 11:15 a.m.