

NCC MERP Meeting minutes
February 26, 2026
11:00 a.m. – 12:30 a.m.
Microsoft Teams

Attendees:

Bob Feroli (MSOS), Chair; Robert Campbell (JC), Vice Chair; Christopher Isong (USP), Presha Regmi (USP), Brian Serumaga, Secretariat; Jessica Berhorst (IHI); Holly Carpenter (ANA); Ann Gaffey (ASHRM); Michael Gaunt, ISMP; Jennie Jarret (AMA); Myong-Jim Kim (ACCP); Mary Ann Kliethermes (ASHP); Scott Kuzner (AAM) ; Debbie Nadzam Melnyk; James McSpadden (AARP); Tara Modisett (NASPA); Emily Peron (AGS); Maureen Schanck (NABP); Avra Thomas (ASCP) ; Jo Wyeth (FDA);

Welcome & Opening Remarks

- Bob opened the meeting as the new Chair and acknowledged the long gap since the previous meeting held in January 2025. The delay allowed an NCCMERP planning group to review and update the Council's Vision & Mission Statement. (See Below)
- Bob also acknowledged, on behalf of the Council, the substantial input from Matt Grissinger (Former Chair serving in that role for 8 years) and Nakia Eldridge (Secretariat since 2019, who accepted the position of Director of Pharmacy at Fredrick Health).Orereeruh
- Presha Regmi (USP), Christopher Isong (USP) and Brian Serumaga (USP) were introduced as the new Secretariat
- Robert Campbell (Joint Commission) is the new Co-Chair and moved into a new position at Joint Commission as VP of Accreditation Program Development & Accreditation Management.

Mission & Vision Review

- On behalf of the council, Bob thanked the 12-member work group that updated the Vision and Mission Statement. Members of the workgroup are:
 - Jessica Behrhorst Christopher Isong
 - Robert Cambell Christopher Jerry
 - Bob Feroli Mary Ann Kliethermes
 - Ann Gaffey Presha Regmi
 - Michael Gaunt Brian Serumaga
 - Carolyn Ha Maureen Schanck
- Rationale for updating the Vision & Mission Statement:
 - Existing statement is 30 years old.

- Medication safety challenges have shifted over the past 30 years.
- Need for a more actionable, focused mission.
- The participants reviewed and updated the Vision and Mission statement - see Appendix A below for the updated mission & vision.
- Members will continue to review the Vision & Mission statement and will vote on its acceptance at the next meeting.

Meeting Frequency

- Proposal to move from quarterly to every other month's meeting schedule was approved.
- Presha will send a scheduling poll to identify a standing every other month meeting time.

New Member Proposal

- Bob presented a summary of the credentials and professional accomplishments of Nicole Mollenkopf, PharmD, MBA, BCPS, BCPPS, FNAP. Nicole completed a PGY-2 ASHP accredited Medication-Use Safety Residency in 2006 and since that time has worked both nationally and internationally to improve medication-use safety.
- The Council approved Nicole as an "Individual Member" of the NCCMERP Council.

NCCMERP website/ products

- Since the NCCMERP website is the primary means to communicate its recommendations to the Medication-Use Safety community at large, it is important that it provide accurate and reliable information. During the past year, many links have been removed that no longer worked ("Page not found"), linked to a page that required a paid subscription, or linked to a location that did not provide the desired information.
- During the meeting Presha displayed the website online so that the Council could suggested changes:
- Under the website Tab "About"
 - Vision & Mission – Statement being revised (see Appendix A)
 - Leadership & Membership Organizations – Council members were asked to verify and revise the list of members as needed. It was noted that the following groups were not represented at the meeting: VHA, DoD, AHRQ, APhA, NCSBN, and SHM. An effort will be made to identify representatives to these organizations. Also, prior to updating the website, it will be clarified whether the FDA, VHA and DoD representatives are allowed by their organizations to be voting members of the NCCMERP Council.
 - Rules and Procedures – These will be reviewed and updated as needed. Bob volunteered to provide a list of initial suggested edits, after which the document will

be circulated to all members inviting their input for consideration at our next meeting.

- Current Rules and Procedures allow the public to attend meetings. Now that we meet virtually, we provide minutes of meeting on our public website and a mechanism to allow the public to contact NCCMERP will be instituted. Removing the requirement to allow the public to attend the meetings will be considered.
 - Presha will check with USP leadership regarding this issue.
- Meetings – This link provides the minutes of previous meetings. This link, and the link entitled “Previous Meetings” (found in the lower right corner of the website title page), will be modified to direct the user to the same information.
- Join NCCMERP – this link takes you to a page entitled “Contact Us” and provides a link that does not work.
 - The title of the link will be changed from “Join NCCMERP” to “Contact Us” and Presha will follow up with USP to find a link that can be used to contact NCCMERP.
- Press Releases -
 - Unclear who owns press distribution
 - Presha to explore whether USP can support NCC MERP announcements
 - Potential channels: Website, social media, newsletter
 - NCCMERP Report entitled “Two and Half Decades” provides a comprehensive review of NCCMERP accomplishments since its inception in 1995, through 2020. This content will stay under the “About” tab but will have its own sub-Tab entitled “History.” Going forward, NCCMERP accomplishments will be summaries as follows: at the next NCCMERP meeting, NCCMERP Accomplishments from 2021 – through 2025 will be summarized and listed in meeting minutes. Thereafter, during the last meeting of each year, the year’s NCCMERP accomplishments will be listed in the minutes and celebrated. And the goals for the upcoming year will be discussed.
- Under the website tab “Medication Errors” (items other than “Dangerous Abbreviations” were deferred to a future meeting)
 - Dangerous Abbreviations – The current list of dangerous abbreviations on our website is out of date and was originally developed by ISMP. PROPOSAL – Replace the outdated document on our website with a link to the current ISMP maintained list. Michael Gaunt will check with ISMP/ECRI to obtain permission to link to this list and to identify the link to be used. Another link to consider is to the Joint Commission who maintains a list of “Forbidden Abbreviations.”

Safe medication uses in patients with Parkinson's Disease

- **Discussion on this topic was postponed to the next meeting**

Action Items & Next steps

USP/ Secretariat

- Confirm appropriate “Contact Us” email and how that email is to be monitored
- Coordinate website corrections with USP point-of-contact (Kristine).
- Send meeting poll dates
- Circulate Word version of Rules & Procedures.
- Add Mission/Vision review to next agenda.
- Add Parkinson’s agenda topic with Emily Peron to next agenda.

Members

- Review roster and send corrections.
- Review Rules & Procedures with track changes.
- Provide updated links for consumer resources
- Check member organization contacts (VHA, DoD, AHRQ, APhA, NCSBN, PhRMA, and SHM).
- Review mission/vision again before next meeting.

Agenda item for the next meeting

- Mission/ Vision review and approval
- Rules & regulations update
- List of accomplishments between 2021 through 2025
- Continue reviewing and updating the NCCMERP Website
 - Under About -> Leadership & Member Organizations, consider including the website of each member organization.
- Improving medication-use safety in patients with Parkinson’s disease
 - Emily Peron (NCCMERP member - Am Geriatrics Society)